

LA HALTE-RÉPIT DE LA A DAYCARE DROP-OFF



WHAT'S A DAYCARE DROP-OFF?

This is an **occasional** and **temporary** service for kids aged between 6 months old to 5 years old, providing parents time to rest, to run errands or to work.



You must be a member to have access to this service at the Maison de la Famille Rive Sud. If you are not already a member, you can become one by clicking the following link: <http://www.maisonfamille-rs.org/devenir-membre>

FEEES

- The fee is \$25 for a day, or \$5 per hour, per child. It is possible to take a financial arrangement, if necessary. If it applies, please refer to the person in charge.
- The service is payable in cash at the end of the day or via our website, at the following link: <https://www.maisonfamille-rs.org/event-details/paiement-halte-repit>

HOW TO REGISTER YOUR CHILD

- Registrations open a week in advance. Therefore, to book for the 8th, 9th or 12th of the following calendar, you must contact us from Monday the 1st, one week in advance.

LUNDI	MARDI	MERCREDI	JEUDI	VENREDI	SAMEDI	DIMANCHE
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	31					

- You can book from Monday, but be quick! Places fill up very quickly. You may contact the person in charge of the daycare drop-off from 8:00AM without any problem!
- To book, you must write to our team email: infohalte@maisonfamille-rs.org

HOW TO REGISTER YOUR CHILD

- Unfortunately, there is no way to optimize registrations except by calling at the right time. It happens that places fill up in 30 minutes!
- If you need to cancel a registration, it is important to notify the head of the department before 9:00AM, by email, by message or by phone. Otherwise, we will ask you to pay the fees associated with the reserved time slot.
- As the demand is very high, we must limit registrations to one time slot per week, per family. Remember that we are a temporary and occasional service!

OUR RATIO

- We accept a maximum of 6 kids: 2 kids below 18 months old and 4 kids older than 18 months.
- We are always two educators: an employee joined by an intern.

OUR SCHEDULE

- We open at 8:30AM and we close at 4:00PM
- **We ask you to arrive between 8:30 and 9:30 in the morning to facilitate the routine.**
- **Since January 1st, 2025, a fee of \$5 for each 10 minutes late at the end of the day is applied.**

OUR ROUTINE

- One of the benefits about a daycare drop-off is that we adapt to the children present, not the other way around. Therefore, if your child requires to be rocked to sleep, we will happily do it. **We accept cloth diapers, kids who follow baby led weaning, etc.**
- Usually, snack time happens around 9:30AM, followed by lunch at 11:15AM. Nap time begins at noon, and our second snack time follows after the children wake up

INTEGRATION

- When children come for the first time, we suggest going through an integration process, following you and your child's pace. If your child has never attended a childcare service, we suggest starting with 1 to 2 hours in the morning. Gradually, as your child adapts to the environment, we can lengthen the time periods.
- We are open to you joining your child in entering the room for their first visits.
- **There will be a document to fill out the first time your child joins us, for identification purposes.** We recommend planning a couple of minutes to this effect.

OUR SPACE

- Our address is 5501 rue St-Georges, Lévis
- The entrance for the daycare is on the same side as the parking shared with the school.
- We have access to a safe playground, surrounded by a fence. We spend most of our time out there with the kids, as soon as the weather allows us to.

WHAT TO BRING?

- A change of clothes (even if your child is potty trained)
- Outdoor clothes adapted to the weather
- Enough diapers
- Lunch, snacks and milk if necessary (we have a fridge, a microwave and a bottle warmer).
- Your child's blanket, plushy or pacifier. Anything that brings them comfort.
- **Please identify every item with your child's name**

OUR VALUES

- Your child's well-being is our priority! It is essential for us to be able to answer their needs, which is why we prioritize a smaller ratio, an integration period, etc.
- We like to play outside as often as possible
- Your well-being as a parent is also important to us! If you have questions, worries, or anything in between, please feel free to share them with us. We are there for you.

SICKNESS

- If in the last 36 hours, your child experienced one or more symptoms from the following list, please stay at home:
 - New or worsened cough
 - Throat ache
 - Congestion
 - New or worsened nasal discharge
 - Vomiting
 - Diarrhea
 - Fever
 - Significant fatigue
 - Shortness of breath
 - Any other unusual symptom
- If the symptoms are controlled by medication, we ask you to stay home to rest and protect other participants and workers.

OUR TEAM



Ulrich
Head of the daycare drop-off, educator and family support worker



Valérie
Educator and family support worker



Mathilde
Educator and family support worker



Kim
Educator and family support worker



Mélissa
Educator and family support worker



Samuel
Educator and family support worker



Marie-Ève
Educator and family support worker



Ariane
Educator and family support worker



Daniela
Educator and family support worker